

## MINUTES

August 16, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

Vice-Chairman Huff called the meeting to order at 3:30pm and led the board in the "Pledge of Allegiance". Other board members present were Tvardzik . Chairman Blough was unable to attend. Also present Linda Taormina, Office Secretary, Chief Richard Skiles. The visitor list is attached.

**Minutes:** It was moved by Tvardzik and seconded by Huff to accept the Minutes from the July 19, 2011 meeting with the following corrections: Item #4 under the Police Report will have the following addition,"until review of the 2011 Standard Operating Procedure Manual has been completed". And Item #1 under New Business should read "seconded by Huff". Also, under Open Forum, Mr. Henger's complaint forms were for the restoration part of the sewer project. Roll call: Tvardzik – yes, Huff – yes.

The bill listing was read by Taormina. Motion to approve payment made by Huff and seconded by Tvardzik. Roll Call: Tvardzik – yes, Huff – yes.

**Engineer Report:** Moved by Tvardzik and seconded by Huff to accept the engineer's report for Kukurin Construction for Contract No. 2 (Pomroy's Corner Area) and Contract No. 3 (Rummel Area) as presented on August 10, 2011. Roll Call: Tvardzik – yes, Huff – yes. Please see attached Engineer's Report.

**Police Report:** Chief Skiles presented the monthly report for June, 2011. Please see attached report.

1. A motion by Tvardzik and seconded by Huff to renew the Township's contract with the DEA (Drug Enforcement Administration). This contract runs from October 1, 2011 to September 30, 2012. Roll Call: Tvardzik – yes, Huff – yes.

**Old Business:** it was noted that the Windber Church of God's plans for their proposed development have been put on hold.

### **New Business:**

1. Motion by Huff and seconded by Tvardzik that the grievance filed by the Teamsters concerning the refusal of the Township to retain the services of an employee after the expiration of the employee's probationary period be denied. Roll Call: Tvardzik – yes; Huff – yes.
2. Motion by Huff and seconded by Tvardzik to approve a contract for the desks for the new building addition with Salix Cabinetry, Inc. Bids submitted are as follows: Salix Cabinetry, Inc., \$8,600.00; Wagner Custom Kitchens, \$10,750.00; Kitchens & Baths of Somerset, \$15,576.29. Roll Call: Tvardzik – yes; Huff – yes.
3. Motion by Tvardzik and seconded by Huff to approve payment to Kukurin Construction \$122,673.41 for work completed on the Pomroy's Corner contract and \$83,414.58 for work completed on the Rummel contract for a total of \$206,087.99. Roll Call: Tvardzik – yes; Huff – yes.
4. Motion by Tvardzik and seconded by Huff to approve payment to MARC-Service, Inc. the amount of \$33,684.39 for Application for Payment #1 in the amount of \$33,684.39 for heating and air conditioning work completed to August 8, 2011. Roll Call: tvardzik – yes; Huff – yes.
5. Motion by Tvardzik and seconded by Huff to approve a waiver to be granted to Mr.

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- Roger Thompson of 430 Morningland Drive for the installation of an outdoor furnace.  
Roll Call: Tvardzik – yes; Huff – yes.
6. Motion by Huff and seconded by Tvardzik to approve Quaker Sales Corporation as the contractor for a paving job for the Township. Bids submitted are: Quaker Sales Corporation, \$7,800.00; Petrunak & Co. Paving, \$8,900.00; Laurel Asphalt Co., \$8,270.00. Roll Call: Tvardzik - yes; Huff – yes.
  7. Motion by Tvardzik and seconded by Huff to approve application for a loan to First National Bank for the paving project and the purchase of the furniture and equipment for the building addition. Approval is dependent on bank application and DCED approval. Interest rates submitted are: First National Bank, 3.25% fixed for 5 years with a deposit account; Slovenian Savings & Loan, 5.00% fixed for 5 years; Ameriserv Financial, 5.56% fixed for 5 years. Roll Call: Tvardzik – yes; Huff – yes.
  8. Motion by Tvardzik and seconded by Huff to approve payment to Darr Construction for work completed to August 16, 2011 on the Police Building. Roll Call: Tvardzik – yes; Huff – yes.

**Correspondence:** copies of the monthly bank reconciliations have been provided to all three supervisors.

The Township received a letter from the county auditors that Joanne Wright, Paint Township real estate collector was pulled for an audit of fiscal year 2010 and all records reconciled and were in good order. The Township's State Liquid Fuels audit was completed on August 12, 2011 for fiscal years 2008, 2009, and 2010. There were no findings and all records were reconciled and in good order.

The Township's annual audit by Barnes, Saly & Co. has been completed and the ad stating such was sent to the Tribune-Democrat August 16, 2011, two weeks earlier than the previous year. Once the ad runs the audit report will be available for public viewing.

**Open Forum:** Mr. Paul Henger requested the procedure for tying into the sewer line, paying the tap-in fee, and having the laterals inspected.

Mr. Ed Pitera had complaints about the restoration part of the sewer project. He was given a complaint form to file a written complaint.

Mr. Joseph Cominsky voiced complaints about the location of the grinder pump and the restoration project. He has already filed a written complaint.

Mr. Larry Moschgat had questions for Chief Skiles concerning the the funding for the Police Building addition and the loss of Amanda Tessari's position in the school district due to funding cuts for the school district.

**Adjournment:** Motion by Huff to adjourn, seconded by Tvardzik. Roll call: Huff-yes, Tvardzik-yes. Next township meeting will be on September 19, 2011 at 3:30pm.

Andrew Tvardzik  
Secretary-Treasurer