

Minutes: January 6, 2020 3:30 pm Reorganization
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman, Zeglin at 3:30 pm who led in the "Pledge of Allegiance".

The meeting was turned over to temporary Chairman Wendy Senior for the purpose of reorganization of the Board of Paint Township Supervisors. Nominations were called for Chairman of the Board. It was moved by Wright and seconded by Shaffer for David Zeglin to serve as Chairman. All agreed. Chairman Zeglin resumed the chair. Nominations were called for Vice-Chairman. It was moved by Zeglin and seconded by Wright for Shaffer to serve as Vice-Chairman. All agreed. Nominations were called for Secretary-Treasurer. It was moved by Zeglin and seconded by Shaffer for Wright to serve as Secretary-Treasurer. All agreed. The Board of Paint Township Supervisors is organized as follows for year 2020. Zeglin - Chairman, Shaffer- Vice-Chairman and Wright-Secretary-Treasurer.

Others present, Wendy Senior, Office Secretary. The visitor list is attached.

It was moved by Zeglin and seconded by Wright to retain the following positions. Richard Shaffer, full-time road master; Zeglin part time road master in the absence of road master Shaffer. All current full-time employees will remain the same. Wages, compensation and holidays are outlined in the union contract. All permanent part-time positions will remain the same. Wilbert Bailey will remain as Emergency Management Coordinator and Data Technician. The animal control officer is Frank Meyers; the cleaning staff is Linda Manges. The building codes officer and sewer inspector is Mark Walker. Water System Solutions, Inc. will continue to operate the pump station located at Camp Drive. Laurel Plumbing will receive sewer emergency calls (grinder pumps). The legal counsel is Stofko Law Offices (Attorney Dennis Stofko). The township engineering firm is the EADS Group. The Township CPA firm is BarnesSaly & Co. The Treasurers' bond is set at \$150,000.00 by Penn National Insurance Co. The depositories are First Commonwealth Bank; 1st Summit Bank and Slovenian Savings & Loan. Gary Madey will remain on the vacancy board. All township meetings will be held at 1741 Basin Drive and are scheduled for the first Tuesday of each month at 3:30 pm and the third Tuesday at 6:30 pm. Meetings are subject to change and will be advertised along with any special meeting. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Zeglin and seconded by Shaffer to hire David Evans full-time and employ a road department employee to work up to 32 hours part-time. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Zeglin and seconded by Shaffer to appoint the Secretary-Treasurer as the delegate to the State Annual Convention. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Zeglin and seconded by Wright to appoint the Secretary-Treasurer as the Chief Administrator of the non-uniform and the Act 600 pension plans. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It is noted that Joanne Wright will be the townships delegate to the Somerset County Tax Collection Committee.

It was moved by Zeglin and seconded by Shaffer to appoint the Secretary-Treasurer as the Right to Know Officer. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

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Minutes: It was moved by Wright and seconded by Shaffer to accept the minutes of the December 17, 2019 meeting as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. It was moved by Wright and seconded by Zeglin to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Old Business: The board received all financials for all township accounts for the month of November with no breaks in sequence of check numbers. In the General Fund #31528 through #31580. The Sewer Account #1323 through #1330.

Discussion was held on cleaning the blockage at MHRH2 and MHRH1 as previously discussed with the EADS Group. Motion was made by Zeglin and seconded by Shaffer to employ GAP Vac to work directly with the Township Engineer, Vincent Paczek to investigate and make all repairs at the area of the blockage. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Wright and seconded by Shaffer to purchase a jackhammer attachment for the JCB 4CX backhoe at a cost of \$10,416.00. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes. See attached.

New Business: It was moved by Wright and seconded by Zeglin to accept the Townships snow removal policy. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes. The policy is posted online at the townships website under Public Works.

It was moved by Shaffer and seconded by Zeglin to increase the permanent part time employee wages by .60 cents and to increase the animal control officer and cleaning staff by \$25.00 per month. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Wright and seconded by Shaffer to adopt Resolution 2020-1 eliminating participant contributions to the Act 600 Uniform Pension Plan. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Zeglin and seconded by Wright to reappoint Dennis Hutchinson and Thomas Pomroy to the Paint Township Planning Commission. The term is for five years. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Shaffer and seconded by Wright to sell the 1999 International 4800 Truck to Lee Thompson of 73 KD Farm Lane North Bend, PA 17760 in the amount of \$24,100.00. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes. See attached.

Purchase Orders: It was moved by Wright and seconded by Zeglin to approve purchase order #1011 (sidewalk salt, computer keyboard and batteries). Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Open Forum: No comments.

Correspondence: The correspondence was reviewed by Wright.

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Adjournment: It was moved by Wright and seconded by Zeglin to adjourn. Meeting adjourned at 4:10 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, January 21, 2020 at 6:30 pm.

Joanne C. Wright, Secretary/Treasurer

Minutes: January 21, 2020 3:30 pm
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The meeting was called to order by Chairman, Zeglin at 6:30 pm who led in the "Pledge of Allegiance". Other board members present: Shaffer, Vice-Chairman and Joanne Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary. The visitor list is attached.

Minutes: It was moved by Shaffer and seconded by Wright to accept the minutes of the January 6, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. It was noted that the Laurel Plumbing invoice was for a grinder pump repair at 501 Spring Street. It was moved by Wright and seconded by Zeglin to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Engineer Report: The board reviewed the on lot sewage planning module component 1 for the Nick Holsopple property located in the village of Hollsopple. It was moved by Zeglin and seconded by Shaffer to approve the planning module component 1 contingent on the Paint Township Planning Commission approval. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Old Business: It is noted that the board received all financials for all township accounts for the month of December. Check numbers for the General Fund ran in sequence from #31581 through #31639; with one voided check #31610. The check numbers in the sewer account ran in sequence from #1331 through #1336.

New Business: It was moved by Zeglin and seconded by Wright to accept the plan as submitted by Dave Chrzah for Tarpon Towers for a proposed new communication facility with the installation of a Verizon Wireless tower to be located at 415 Dorsey Lane. The tower will require a building permit. The Paint Township Planning Commission approved the plan on January 8, 2020. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Wright and seconded by Zeglin to approve the proposal of Cintas providing floor mats weekly to the municipal building. See attached. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Purchase Orders: #1012 (Road Department) purchase of a hammer attachment for the JCB backhoe. The purchase was approved by motion at the January 6, meeting.

Open Forum: Jeanne Huff of Basin Drive voiced a complaint with the board regarding the winter road department and the hours of operations. She respectfully requested that the road department begin working operations (plowing the municipal building parking lot and loading the trucks) after 5:00 am. The township equipment (loader, trucks) are loud and the equipment lights shine into her windows. She asked that when loading the trucks that trucks are parked in such a way that the lights do not shine into her windows. Huff stated that she has dates and times documented by video regarding her complaint. She held discussion regarding the location of the proposed salt building. Huff would like to see the plans of the proposed site location before it is built. Shaffer stated that the parking lot is plowed before the township and Hilltop Office Supply employees arrive. Shaffer stated that the township has discussed a different location for the salt/storage building which would be an extension to the municipal building. Wright stated that winter operations could possibly be tweaked. Huff thanked the

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board for their time.

Correspondence: The correspondence was reviewed by Wright.

Adjournment: It was moved by Shaffer and seconded by Wright to adjourn. Meeting adjourned at 6:55 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, February 4, 2020 at 3:30 pm.

Joanne C. Wright, Secretary/Treasurer

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The meeting was called to order by Chairman, Zeglin at 3:30 pm who led in the "Pledge of Allegiance". Other board members present: Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary. The visitor list is attached.

Minutes: It was moved by Shaffer and seconded by Wright to accept the minutes of the January 21, 2020 meeting as presented. Roy Shaffer questioned the sequence of the check numbers. The township will review. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. J. Rugg questioned the matters concerning the Stofko Law Office bill. The bill statement was read aloud and covered several issues. J. Rugg inquired as to what the issue was regarding Mason Drive in the Ramblin Hills' Development. Zeglin stated that the township discussed yard repairs that need to be completed for a Mason Drive resident. The Stofko bill statement covered the period from December 11, 2019 through January 24, 2020. It was moved by Wright and seconded by Shaffer to pay the bills as presented. Roll Call: Zeglin - yes; Shaffer - yes; Wright - yes.

Engineer Report: It was moved by Wright and seconded by Shaffer to accept resolution 2020-2 for new land development for D. Edward Leasing Company. The resolution will be forwarded to DEP for their approval. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes. Paczek presented the board with a proposal for a smoke and dye testing project in the Rummel area with an estimated cost of \$46,000.00. The board will review the proposal. Flow data collection continues in the older Rummel portion of the sanitary sewer system and appears to be contributing the most inflow. The new Rummel sewers (subbasin 2A) have been eliminated from the recommended smoke and dye testing area. See attached report.

Old Business: It is noted that the certificate of deposit held at Slovenian Bank has matured. It was moved by Wright and seconded by Zeglin to renew the CD for seven months. The interest rate is 1.5%. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

New Business: The annual convention of the Somerset County Association of Township Official will be held on May 7, at the Oakhurst Grille. Those wishing to attend may do so.

Purchase Orders: It was moved by Zeglin and seconded by Wright to approve purchase orders #46 (Sewer Department) HP Design Jet 36" multi-function printer and #47 (Sewer Department) ARC GIS maintenance. #1013 (Road Department) landscape rake tines. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Open Forum: Jeanne Huff of Basin Drive thanked the road department for addressing her complaint that she voiced at the January 21 township meeting. Huff held discussion regarding the location of the proposed salt building. Huff would like to see the salt/storage building built down on the lower lot. Huff stated that there would be less noise and dirt that would affect her property. The board stated that at this time no bid proposals have been discussed or put together. The board will keep her informed about the project. J. Rugg suggested that alternate proposals be advertised for providing the township options.

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Correspondence: The correspondence was reviewed by Wright.

Adjournment: It was moved by Wright and seconded by Shaffer to adjourn. Meeting adjourned at 4:25 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, February 18, 2020 at 6:30 pm.

Joanne C. Wright, Secretary/Treasurer

Minutes: February 18, 2020 6:30 pm
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The meeting was called to order by Chairman, Zeglin at 6:30 pm who led in the "Pledge of Allegiance". Other board members present: Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary. The visitor list is attached.

Minutes: It was moved by Wright and seconded by Shaffer to accept the minutes of the February 4, 2020 meeting as presented. Wright spoke by phone to Roy Shaffer and explained that the report that he was reviewing at the February 4 meeting was the bill list. There was no problem with the financial or the bill list reports. The sequence of check numbers are correct. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. There were no questions. It was moved by Shaffer and seconded by Wright to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Old Business: It was moved by Wright and seconded by Zeglin to accept the professional engineering service agreement submitted by the EADS Group in connection with the Rummel area smoke and dye testing at an estimated cost of \$46,000.00. Attorney Stofko will research the enforcement for non-compliant properties. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

New Business: It was moved by Zeglin and seconded by Wright to approve the Sean Gahagen subdivision plan as presented. The Paint Township Planning Commission approved the plan on February 12, 2020. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Purchase Orders: It was moved by Zeglin and seconded by Wright to approve purchase orders #1014 (Township Office) emergency lighting and battery and #1015 battery for emergency lighting. #48 (Sewer Department) 4 GLTE upgrade. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Open Forum: Jeanne Huff held discussion with the board on the status and location of the proposed salt building. Zeglin stated that there has been no status change. J. Huff requested that she be updated and expressed her concern for the location of the salt storage building. Issues of concern for her are the smell, dust and noise.

Matt Wilson and Greg Elliot, representatives of the D. Edward Leasing land project were present to discuss and obtain township approval for the project. There are two outstanding issues that need to be satisfied for the project: (1) approving letter of credit for financial completion (306.15) and (2) the PennDOT highway occupancy permit (404.4). The Paint Township Planning Commission approved the project for D. Edward Leasing at the Planning Commission meeting held on February 12. The Commission recommended to the Board of Supervisors that approval be given to the project contingent on receiving the two outstanding items noted above. It was moved by Wright and seconded by Zeglin to approve the D. Edward project as recommended by the Paint Township Planning Commission contingent on the township receiving the two outstanding items and review by Attorney Stofko. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

J. Rugg held discussion regarding the number of flow meters that township has installed in the Rummel

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area basin monitoring storm water flows. The board stated that the township has a contract with the Hach Company and is currently renting 3 flow meters for 1 year. Rugg suggested talking with Windber Borough to see if the Borough would like to rent 1 flow meter to help identify storm water problems in Windber Borough. Rugg stated that this could help the township recoup some of the cost to the township.

Correspondence: The correspondence was reviewed by Wright. Wright noted that the County Commissioners are hoping to begin repair work on the county owned bridge located on Morningland Drive sometime in May.

Adjournment: It was moved by Shaffer and seconded by Wright to adjourn. Meeting adjourned at 6:50 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, March 3, 2020 at 3:30 pm.

Joanne C. Wright, Secretary/Treasurer

Minutes: March 3, 2020 3:30 pm
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The meeting was called to order by Chairman, Zeglin at 3:30 pm who led in the "Pledge of Allegiance". Other board members present: Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary. The visitor list is attached.

Minutes: It was moved by Wright and seconded by Shaffer to accept the minutes of the February 18, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. J. Rugg asked what the Hatch bill statement was for. The board stated that is the monthly bill for the flow meter rental. It was moved by Shaffer and seconded by Wright to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Old Business: Zeglin noted that the board received all financials for all township accounts for the month of January. Check numbers for the General Fund ran in sequence #31640 through #31708; with two voided checks (#31690 & #31691). Check numbers in the Sewer Account ran in sequence #1337 through #1344.

New Business: It was moved by Shaffer and seconded by Zeglin to purchase two 2021 CV515 4x4 International trucks through Tri County Motors under the Costar contract #025-015. The trucks will be dressed out with plows and spreaders through the Costar program. General discussion was held with the audience regarding the trucks. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Purchase Orders: It was moved by Zeglin and seconded by Wright to approve purchase orders #1016 (EMC Department) repair to the Dodge Durango and #1017 (Township Office) laptop computer for the Road Department.. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Open Forum: M. Gyurik of Jackson Ave. (Windber Borough) asked if there is any updated information on the stormwater flows in the Jackson Avenue, Rummel Areas. The board stated not at this time. J. Rugg asked if the township reached out to Windber Borough to offer a flow meter? Zeglin stated no. The board stated that Vincent Paczek, Township Engineer is scheduled to attend the township meeting on March 17. He may have updated data on the stormwater flows at that meeting.

Justin Harteis of 28 Clear View Heights asked if the township filled the 32 hour part time road department position? The board stated that the position has not been filled. Harteis applied for the position.

Correspondence: The correspondence was reviewed by Wright. Wright gave an update on the question about enforceability of the sewage ordinance. Attorney Stofko researched the applicable ordinances and found that Ordinance #80 of 1989, Section 12 provides for penalties ranging from \$75.00 to \$300.00 per day for violations relative to any sanitary sewer violations.

Adjournment: It was moved by Shaffer and seconded by Wright to adjourn. Meeting adjourned at 3:50 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

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Next Township meeting is scheduled for, Tuesday, March 17, 2020 at 6:30 pm.

Joanne C. Wright, Secretary/Treasurer

Minutes: April 7, 2020 3:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman, Zeglin at 3:30 pm who led in the "Pledge of Allegiance". Other board members present: Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary. Note this meeting is being conducted through the Paint Township Face book page due to the Covid-19 virus.

Note: March 17, 2020 meeting was cancelled due to the Covid-19 virus.

Minutes: It was moved by Shaffer and seconded by Wright to accept the minutes of the March 3, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. It was moved by Wright and seconded by Shaffer to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes. The board will clarify the Witmer Public Safety Group invoice. The Witmer invoice is for the Scalp Level Paint Vol. Fire Department which is part of their annual donation from the township.

Old Business: Zeglin noted that the board received all financials for all township accounts for the month of February. Check numbers for the General Fund ran in sequence #31709 through #31764 Check numbers in the Sewer Account ran in sequence #1345 through #1354.

New Business: It was moved by Shaffer and seconded by Wright to declare a disaster emergency due the Covid-19 virus. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Shaffer and seconded by Zeglin to accept the plan presented by John Rugg for a subdivision to lot 57 of Winchester Estates contingent to the completion of the action items listed in the letter dated March 10, 2020 from the Vincent Paczek, Township Engineer. The Paint Township Planning Commission approved the plan on March 11, 2020. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Zeglin and seconded by Wright to make Wilbert Bailey, Wendy Senior, and Kimberly McKinney administrators of the Paint Township's Face book page. Note due to the Covid-19 virus, township meetings will be live streamed to the Paint Township Face book page. Also, there will be a Face book comments guideline posted. Roll Call: Zeglin-yes, Shaffer-yes, Wright-yes.

It was moved by Zeglin and seconded by Wright to donate \$500.00 to the Windber Food Pantry. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Purchase Orders: It was moved by Wright and seconded by Shaffer to approve purchase orders #49 (sewer dept.); #1018 (road dept.); #1019, #1021 (EMC dept.) and #1020 (twp. office). Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Open Forum: No comments.

Correspondence: The correspondence was reviewed by Wright. Wright gave a reminder for all township residents to complete the 2020 Censes. The Censes will determine the amount of funding that

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a community can receive. It is noted that if residents of Somerset County do not participate in the 2020 Censes the potential loss of revenue per capita could be as much as \$2,000.00. The supervisors encourage all township residents to complete and return their Censes forms. The township will evaluate holding Clean Up. Yonish Disposal has scheduled the townships clean up for May 29, 30 and June 1. Holding a cleanup will be a work in progress due to the Covid-19 virus. More information will be forth coming. The board would like to have the cleanup it is so beneficial to the Paint Township community. It is noted that the Somerset County Association of Township Supervisors have cancelled the annual meeting for May due to the Covid-19 virus. It has been rescheduled for October 8.

Adjournment: It was moved by Shaffer and seconded by Wright to adjourn. Meeting adjourned at 3:45 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, May 5, 2020 at 3:30 pm.

Joanne C. Wright, Secretary/Treasurer

Minutes: May 5, 2020 3:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman, Zeglin at 3:30 pm who led in the "Pledge of Allegiance". Other board members present: Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary. Note this meeting is being conducted through the Paint Township Face book page due to the Covid-19 virus.

Note: April 21, 2020 meeting was cancelled due to the Covid-19 virus.

Minutes: It was moved by Shaffer and seconded by Wright to accept the minutes of the April 7, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. It was moved by Wright and seconded by Zeglin to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Old Business: Zeglin noted that the board received all financials for all township accounts for the month of March. Check numbers for the General Fund ran in sequence #31765 through #31828. Check numbers in the Sewer Account ran in sequence #1355 through #1363.

It was moved by Wright and seconded by Shaffer to hold spring clean up May 29 through June 1 at a cost of \$40.00. Due to the Covid-19 virus residents are asked to send their permit request to the township office. The township will send the permit and receipt back to the resident by mail. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

New Business: The board held discussion on adopting an ordinance designating public roadways within Paint Township for mixed recreational use. It was moved by Wright and seconded by Shaffer to table action at this time. Roll Call: Zeglin- yes; Shaffer-yes; Wright-yes. The board is currently gather information regarding the issue.

It was moved by Shaffer and seconded by Wright to advertise for bids for a new roof on the municipal building complex. Option #1, metal, option #2 shingles. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Shaffer and seconded by Wright to adopt resolution 2020-2 implementing certain real property tax relief provisions of Act 15 of 2020. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes. See attached. A copy of resolution 2020-2 will be forwarded to Theresa Seese, Paint Township Tax Collector and to the Somerset County Commissioners.

Purchase Orders: It was moved by Zeglin and seconded by Wright to approve purchase orders #48 and #50 (sewer dept.); #1022 (road dept) Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Open Forum: No comments.

Correspondence: The correspondence was reviewed by Wright.

Adjournment: It was moved by Shaffer and seconded by Zeglin to adjourn. Meeting adjourned at 3:50 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

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Next Township meeting is scheduled for, Tuesday, May 19, 2020 at 6:30 pm. The May 19, meeting is subject to change and or cancellation.

Joanne C. Wright, Secretary/Treasurer

Minutes: June 16, 2020 6:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman, Zeglin at 6:30 pm who led in the "Pledge of Allegiance". Other board members present: Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary.

Note: The June 2, 2020 meeting was cancelled due to the Pennsylvania primary election day.

Minutes: It was moved by Zeglin and seconded by Wright to accept the minutes of the May 5, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill lists for May and June were read aloud by Senior and reviewed by the board. It was moved by Shaffer and seconded by Wright to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Engineer Report: Paczek reported that work continues on the New Ashtola gravity sewer extension. All required permits and approvals have been obtained for the project. Several right-of-ways are outstanding. The township has applied for a H2O grant for an estimated \$422,701.33 an announcement is expected later this year. The Rummel area sanitary sewer inflow investigation continues. The smoke and dye testing has been completed. The investigation revealed some broken viewports. Roof drain documentation and dye testing when necessary is in progress.

Old Business: Zeglin noted that the board received all financials for all township accounts for the month of April and May. Check numbers for the General Fund for the month of April ran in sequence #31829 through #31870, with check numbers #31848; 31849 & 31860 voided. Check numbers for the month of May #31871 through #31929. Check numbers 31895 through 31901 were voided due to a printer print error. Check numbers for the April in the Sewer Account ran in sequence #1364 through #1365. Check numbers for the month of May ran in sequence #1366 through #1378.

It is noted that old antiquated computer equipment and computers that cannot support windows 10 will be destroyed, along with an old wireless router 2.4. Old radio equipment will be given to Ray Zimmerman, Communications Officer for Northern Somerset County. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

The township is reminding and encouraging all residents to complete the 2020 census. Paint Township is at 76.9 % completion as of June 16.

The board held discussion on the rental space which is currently being rented by Hilltop Office Supply. The rental agreement is up for renewal. The township sent a letter to Hilltop Office Supply requesting that the township be notified by June 12 as to their intentions in renewing the agreement. The township has not received notification of Hilltops acceptance. Zeglin stated that Hilltop Office will be moving. Wright recommended that Attorney Stofko send a letter to Hilltop Office Supply stating that a new rental agreement will not be entered into. Hilltop Office Supply will have until August 1, to vacate. Hilltop Office Supply paid a \$500.00 security deposit the township will complete a walkthrough of the complex.

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New Business: It was moved by Wright and seconded by Zeglin to accept the minor subdivision of Kevin Erickson. The Paint Township Planning Commission gave approval on May 13. Roll Call: Zeglin- yes; Shaffer-yes; Wright-yes.

It is noted that the township will be entering into contract negotiations with the International Association of Machinist and Aero Space Workers. The International Association of Machinist and Aero Space Workers represents the township employees.

Wright noted that the township will be advertising for bids for a new roof on the municipal building complex. Option #1, metal, option #2 shingles.

Purchase Orders: It was moved by Zeglin and seconded by Shaffer to approve purchase orders #1023 (road dept) programming local radio and #1024 (EMC dept.) repair to Dodge Durango. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Open Forum: George Guaetta of 824 Berkey Road respectively asked that the township replace the crossover drainage pipes located along Berkey Road. Guaetta stated when heavy rain events occur his property gets flooded. Shaffer stated that township has that location on the list for the pipes to be replaced this summer.

John Rugg held discussion with the board regarding his frustration regarding storm water permits specifically pertaining to the Ramblin Hills Subdivision. Specifically about building permits being issued in Phase I and Phase II of the development when the developer is not in compliance with the storm water permit process. Rugg stated he is upset with the lack of storm water controls on Mason Drive relative to the new home being built. Rugg stated that he feels that there are double standards between Winchester Estates Subdivision and the Ramblin Hills Subdivision.

Correspondence: The correspondence was reviewed by Wright. Wright stated that the Somerset County will be holding a rally to encourage all residents to complete the 2020 Census. That event will be held on June 23 at 12:00 pm at the Court House. The Census is very important it determines funding to be received in the County.

Adjournment: It was moved by Wright and seconded by Shaffer to adjourn. Meeting was adjourned at 7:20 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, July 7, 2020 at 3:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary/Treasurer

Minutes: July 7, 2020 3:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman, Zeglin at 3:30 pm who led in the "Pledge of Allegiance". Other board members present: Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary.

Minutes: It was moved by Wright and seconded by Shaffer to accept the minutes of the June 16, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. It was moved by Shaffer and seconded by Wright to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Engineer Report: No report.

Old Business: It is noted that the township received and signed a safety procedure relative to Covid-19 for in person operations. The notice has been posted.

New Business: The board held discussion on enacting an ordinance designating the public roadways within the township open for recreational vehicles. The board has researched this issue by speaking with neighboring municipalities, Attorney Stofko, the Pennsylvania State Police and the townships insurance carrier. All stated that in their opinions they saw no additional liabilities for the township if the township enacted the ATV ordinance. The DCNR will provide the township the signs designating the roadways open for recreational vehicles. It was moved by Wright and seconded by Zeglin to enact the ATV ordinance. Roll Call: Zeglin- yes; Shaffer-yes; Wright-yes.

It was moved by Shaffer and seconded by Wright to approve the component 3 sewage facilities planning module required for D.E.P. for the Kevin Erickson sanitary sewer line extension project located at Clear Shade Drive (Rt. 56).

It was moved by Zeglin and seconded by Wright to advertise to receive sealed bids for the 2020 road project. Shaffer met with George Spinelli, Municipal Service Representative to set the road project up. The road project areas will be Sugar Maple Drive, Wirick Drive, Crest View Drive and Orchard Drive. Along with Sharon Avenue. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Purchase Orders: None.

Open Forum: George Guaetta of 824 Berkey Road respectively requested a definite date as to when the township plans to replace the crossover drainage pipes located along Berkey Road. Discussion was held with the board regarding a date certain. The township stated that they would like to have the pipes replaced by the end of August. Shaffer stated he would like to have that work completed so that the ditch has adequate time to settle. The township plans to have Berkey Road on the 2021 road project schedule for resurfacing.

John Rugg held discussion with the board regarding the storm water enforcement under the townships Stony Creek Watershed Ordinance. Rugg stated he is upset with the lack of storm water enforcement

Minutes: July 7, 2020 3:30 pm
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by the township relative to major subdivisions. Zeglin requested to Rugg who he (Rugg) felt should enforce the storm water ordinance? Rugg stated that co-permittee's (land owner, subdivision owners) are responsible for storm water controls. Zeglin stated that the Ramblin' Hills Subdivision is continuing to work on the storm water controls. Zeglin stated that the township will review the Stony Creek Watershed Ordinance specifically in the area of enforcement responsibility in the next few weeks.

Rugg respectively requested that township clean out the culvert at Clear Shade Drive (Rt. 56) and Dobson Street. Rugg (Laurel Asphalt Company) has a customer who resides at that corner who is going to have the driveway paved and it would be helpful for drainage to have the culvert cleaned out before the driveway is paved. Shaffer stated that the township will look at the culvert and clean it out.

Correspondence: The correspondence was reviewed by Wright.

Adjournment: It was moved by Wright and seconded by Zeglin to adjourn. Meeting was adjourned at 4:00 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, July 21, 2020 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary/Treasurer

Minutes: July 21, 2020 6:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman, Zeglin at 6:30 pm who led in the "Pledge of Allegiance". Other board members present: Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary. Chairman Zeglin welcomed Attorney Dennis Stofko.

Minutes: It was moved by Shaffer and seconded by Wright to accept the minutes of the July 7, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. It was moved by Wright and seconded by Zeglin to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Engineer Report: Vincent Paczek reported that roof drain inspections found that there are six roof drain connections documented into the sanitary sewer in the Rummel area. Project funding (H20 PA) grant was submitted to DCED for the Clear Shade, Verla Drive sanitary sewer extension project. An announcement is expected later this year. There are a few remaining income surveys to determine if CBDG funding would be available for the project area through the Somerset County Redevelopment Authority. Flow metering data continues to be collected in the Rummel area.

Old Business: It is noted that the board received all financials for all township accounts for the month of June. Check numbers ran in sequence in the General Fund from #31930 through #31974. Check numbers for the Sewer Account ran in sequence from #1379 through #1383.

The township received a request from Eric Kotch of 191 Reitz Lane to replace the private water line that services approximately 6 properties. The township will speak with the Somerset County Redevelopment Authority regarding availability of funding.

New Business: At this time the board tabled action on entering into the agreement with Brian Weaver to act as the Sewage Facilities Operator. There are a few clarifications that need to be addressed and added into the agreement. Attorney Stofko, Brian Weaver and Board of Supervisors will discuss the agreement and have it finalized.

Purchase Orders: None.

Open Forum: Brett Manippo held discussion with the board and Paczek regarding the Ramblin' Hills Development regarding the placement of boundary markers that have been placed on his property. Manippo stated that there is a property boundary question as to his property line and the boundary line for the Ramblin' Hills property regarding the storm water work that is being completed for Phase III for the location of a retention pond. The property boundary line issue will be between Manippo and Petrunak. Manippo held discussion as to when the roads in the development would become township property. The board explained that Petrunak has to install the roads to the townships specifications and then ordinances would have to be enacted before taking ownership.

Correspondence: The correspondence was reviewed by Wright.

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Adjournment: It was moved by Zeglin and seconded by Wright to adjourn. Meeting was adjourned at 7:00 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, August 4, 2020 at 3:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary/Treasurer

Minutes: August 4, 2020 3:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman, Zeglin at 3:30 pm who led in the "Pledge of Allegiance". Other board members present: Shaffer, Vice-Chairman. Wright was absent. Also present Wendy Senior, Office Secretary.

Minutes: It was moved by Shaffer and seconded by Zeglin to accept the minutes of the July 21, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-absent.

Bills: The bill list was read aloud by Senior and reviewed by the board. The board reviewed the Stephenson Equipment bill statement. It was moved by Shaffer and seconded by Zeglin to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - absent.

Bid Opening: No bids were received for the replacement of the roof on the municipal building.

The township received four bid proposals for the 2020 road project.

- Bid #1** HRI, Inc. \$270,790.15;
- Bid #2** Grannas Brothers Stone and Asphalt; \$205,982.80;
- Bid #3** New Enterprise Stone & Lime Co. \$216,177.80;
- Bid #4** Quaker Sales Corp. \$224,014.00.

All bid proposals included the bid bonding. It was moved by Zeglin and seconded by Shaffer to accept the low bid of Grannas Brothers in the amount of \$205,982.80. Roll Call: Zeglin-yes; Shaffer-yes; Wright-absent.

Old Business: It was moved by Shaffer and seconded Zeglin to accept and enter into the agreement with Brian Weaver to act the Sewer Facilities Operator for the township. Roll Call: Zeglin-yes; Shaffer-yes; Wright-absent.

The board noted that the rental agreement has not been renewed with Hilltop Office Supply.

New Business: No business.

Purchase Orders: The board approved purchase order #1025 (road department) radios.

Open Forum: No comments.

Correspondence: The correspondence was reviewed by Zeglin.

Adjournment: It was moved by Shaffer and seconded by Zeglin to adjourn. Meeting was adjourned at 3:50 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - absent.

Next Township meeting is scheduled for, Tuesday, August 18, 2020 at 6:30 pm. All township meetings are subject to cancellation and change.

Minutes: August 4, 2020 3:30 pm
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Joanne C. Wright, Secretary/Treasurer

Minutes: August 18, 2020 6:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman, Zeglin at 6:30 pm who led in the "Pledge of Allegiance". Other board members present: Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary.

Minutes: It was moved by Shaffer and seconded by Wright to accept the minutes of the August 4, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. It was moved by Wright and seconded by Zeglin to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Engineer Report: Paczek reported that work continues on the New Ashtola Gravity Sewer Extension Project. There are a few remaining income surveys to determine if CDBG funding through the Somerset County Redevelopment Authority is applicable. There remain a few R.O.W. agreements outstanding in the project area. The sanitary sewer inflow investigation continues in the Rummel area. The township along with representatives of Windber Borough and the Windber Area Authority met with State Representative Carl Metzger on August 13, 2020 to update him on the funding needs in the Windber area.

Old Business: It is noted that the board received all financials for all township accounts for the month of July. Check numbers for the General Fund ran in sequence #31975 through #32038, with two voided checks (#32000 & #32001). Check numbers for the Sewer Account ran in sequence #1384 through #1391.

It was moved by Shaffer and seconded by Wright to accept the resolution for revision for land development for the Kevin Erickson plan. The resolution is required for D.E.P. approvals. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

New Business: Note the township negotiated a new interest rate with First Commonwealth Bank for the General Fund Money Market Account. The new rate will be .40% the term is for six months.

It was moved by Zeglin and seconded by Shaffer to accept the Kovach subdivision plan. The subdivision is for a lot line change to an adjoining property owner. The Paint Township Planning Commission approved the plan on August 12, 2020. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Purchase Orders: It is noted that the board approved purchase order #1026 (township office) for battery backup for the township office computers. .

Open Forum: M. Williams of 151 Bryce Way held discussion with the board regarding the Ramblin Hills Development; specific items of concern were the completeness of the stormwater controls and the oversight and enforcement of the completeness regarding the stormwater controls. Williams asked who is responsible for the maintenance of the stormwater retention ponds. Vincent Paczek, Township Engineer explained that a maintenance operation agreement will need to be entered into between the township and the developer. The developer will be responsible for the maintenance of the stormwater controls. Discussion was held on the township taking ownership of the roads within the development.

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The residents' concerns are for the school busses to be able to use the roads. Also the winter maintenance of the roads. Williams stated that it is unfair to the residents in the development who are paying their property taxes. Zeglin stated there are outstanding items that need to be addressed before the roads are added to road system. The township will require all outstanding items to be completed on phase II of the development before moving forward with phase III.

Correspondence: The correspondence was reviewed by Wright.

Adjournment: It was moved by Shaffer and seconded by Wright to adjourn. Meeting was adjourned at 7:00 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, September 1, 2020 at 3:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary/Treasurer

Minutes: September 1, 2020 3:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman, Zeglin at 3:30 pm who led in the "Pledge of Allegiance". Other board members present: Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary. The visitor list is attached.

Minutes: It was moved by Shaffer and seconded by Wright to accept the minutes of the August 18, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. It was moved by Wright and seconded by Zeglin to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Old Business: It was moved by Shaffer and seconded by Wright to adopt ordinance No. 2020-1 designating the public roadways within the Township of Paint as mixed use recreational and registered vehicle roads and regulating the use of recreational vehicles thereon. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

The board noted that the Certificate of Deposit held at Slovenian Savings & Loan will be maturing on September 5, 2020. Wright will contact Slovenian Savings & Loan on reinvestment terms.

The board noted that the cab and chassis have been delivered to Five Star under Costar Contract -25-005. The township has made the payment of \$116,000.00.

New Business: Wright held discussion on having better communications and flow between the Paint Township Planning Commission and the Supervisors in order to help facilitate paperwork being completed.

Purchase Orders: None.

Open Forum: Discussion was held with Paczek and

Correspondence: The correspondence was reviewed by Wright.

Adjournment: It was moved by Wright and seconded by Shaffer to adjourn. Meeting was adjourned at 4:00 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, September 15, 2020 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary/Treasurer

Minutes: October 6, 3:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Vice-Chairman, Shaffer at 3:30 pm who led in the "Pledge of Allegiance". Other board members present was Wright, Secretary-Treasurer. Zeglin was absent. Also present Wendy Senior, Office Secretary. The visitor list is attached.

Minutes: It was moved by Shaffer and seconded by Wright to accept the minutes of the September 15, 2020 meeting as presented. Roll Call: Zeglin-absent; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. It was moved by Wright and seconded by Shaffer to pay the bills as presented. Roll Call: Zeglin -absent; Shaffer - yes; Wright - yes.

Old Business: The board held discussion regarding the notification that was received from the Pennsylvania Retirement Commission stating the commission will currently be unable to process member statements for fiscal year 2019. The Pennsylvania Retire Commission expects to begin processing the 219 statements in December or in the first quarter of 2021. The townships CPA will not be able to confirm that the township's finances to be accurate without the member statements. The township would receive an unqualified (negative) opinion regarding the 2019 audit if the audit is completed without the information from PMRS. The unqualified (negative) opinion could impact the township in the way of securing financing and or grants, etc. The township has two options (1) process the 2019 audit with the unqualified opinion or (2) wait until the information from PMRS is received, which would provide a clean financial audit for fiscal year 2019. The township will wait for the outstanding information to be received from PMRS so that the township can receive a clean financial audit for fiscal year 2019.

The township will be participating in the costar program for salt for the 2020-2021 winter season. The contract number is 4600015749.

Wright gave an update on the request from Eric Kotch of Reitz Lane requesting funding to replace a private waterline. The township contacted the Somerset County Redevelopment Authority requesting that an income survey be completed in the project are. The project does not meet the required 51% low to moderate income level to qualify for funding through the Somerset County Redevelopment Authority.

New Business: The township will hold Trick or Treat on October 31, 2020 from 1:00 to 3:00 pm.

Shaffer reviewed the quotes that were received for patching services for crossings on Berkey Road and Church Drive. SMP: \$17,730.00; Laurel Asphalt: \$20,990.00 and LTM Paving: \$22,570.00. The township accepts the quote from SMP at a cost \$17,730.00.

The board discussed preparing for 2021 budget. Items that the township will be planning and budgeting for in the coming year will be road paving projects and general maintenance of the township road system. Equipment inventory purchases and replacement of equipment; repairs to the municipal building roof and parking lot. Construction of a salt/storage building (the township will be working with the township engineer to be in compliance with regulations). Planning an budgeting in the Sewer Department. The township will be working toward sanitary sewer expansion; repairs and enforcement

Minutes: October 6, 3:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

of violations on the system. Addressing increase workload needs in the office due to additional work flow pertaining to the growth of the township and the paperwork and tracking that is created to comply with regulations concerning subdivisions and land development. The township will continue to work with the township engineer for sanitary sewer expansion.

Purchase Orders: None.

Open Forum: Brian Reighard of 1033 Berkey Road requested direction regarding a neighbor complaint due to noise. The board stated that they will contact Mark Walker, Codes Officer with his complaint.

Correspondence: The correspondence was reviewed by Wright

Adjournment: It was moved by Wright and seconded by Shaffer to adjourn. Meeting was adjourned at 4:00 pm. Roll call: Zeglin - absent; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, October 20, 2020 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary/Treasurer

Minutes: October 20, 6:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Zeglin, at 6:30 pm who led in the "Pledge of Allegiance". Other board members present were Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Vincent Paczek, Township Engineer and Wendy Senior, Office Secretary. The visitor list is attached.

Minutes: It was moved by Shaffer and seconded by Wright to accept the minutes of the October 6, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. It was moved by Zeglin and seconded by Wright to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Engineer Report: Paczek gave a verbal update on the infiltration and inflow in the Rummel Area. The final report will be completed in the near future and will be presented to the township for review. Paczek will be working with the board regarding the construction of a salt building. Paczek stated the Kevin Erickson site plan is consistent with the Paint Township Subdivision and Land Development Regulations and he recommends approval of the plan. See attached letter dated October 20, 2020.

Old Business: It is noted that the board received all financials for all township accounts for the month of September. Check numbers for the general fund ran in sequence from #32096 through #32154, with one voided check #32143. Check numbers for the sewer account ran in sequence from #1399 through #1407.

New Business: It was moved by Wright and seconded by Shaffer to elevate Kimberley McKinney from part-time status to full-time status beginning November 1, 2020. Wright stated that McKinney was being elevated due to the changes in the township's increasing work load in the areas of sanitary sewer and land development and a pending retirement in 2021. Zeglin-yes; Shaffer-yes; Wright-yes.

Purchase Orders: None.

Open Forum: It was moved by Shaffer and seconded by Wright to approve the Kevin Erickson minor land development plan as recommended by Paczek, Township Engineer. Roll Call: Zeglin- yes; Shaffer-yes; Wright-yes.

Correspondence: The correspondence was reviewed by Wright. The township will be sending a donation to the Windber Borough Police Department for the Christmas for Kids program.

Adjournment: It was moved by Wright and seconded by Zeglin to adjourn. Meeting was adjourned at 6:50 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Wednesday, November 4, 2020 at 3:30 pm. All township meetings are subject to cancellation and change.

Minutes: October 20, 6:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

Joanne C. Wright, Secretary/Treasurer

Minutes: November 4, 3:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Zeglin, at 3:30 pm who led in the "Pledge of Allegiance". Other board members present were Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary. The visitor list is attached.

Minutes: It was moved by Shaffer and seconded by Wright to accept the minutes of the October 20, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. It was moved by Zeglin and seconded by Wright to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Old Business: It was moved by Zeglin and seconded by Wright to adopt the Somerset County 2020 Hazard Mitigation Plan Resolution #2020-4. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

New Business: It was moved by Shaffer and seconded by Wright to tentatively adopt the 2021 budget. The tentative budget will be advertised for public inspection. Final adoption is set for December 1, 2020. The real estate tax rate will remain at 10.5 mills. Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Wright and seconded by Zeglin to make a \$500.00 donation to the Windber Police Department for the Christmas for Kids program. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Purchase Orders: It was moved by Zeglin and seconded by Wright to approve purchase orders #1028 (road department) and #52 (sewer department). Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Open Forum: No comments.

Correspondence: The correspondence was reviewed by Wright.

Adjournment: It was moved by Wright and seconded by Shaffer to adjourn. Meeting was adjourned at 3:45 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, November 17, 2020 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary/Treasurer

Minutes: November 17, 6:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Zeglin, at 6:30 pm who led in the "Pledge of Allegiance". Other board members present were Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary. The visitor list is attached.

Minutes: It was moved by Shaffer and seconded by Zeglin to accept the minutes of the November 17, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. It was moved by Wright and seconded by Shaffer to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Engineer Report: Paczek provided a written report which is attached to the minutes. Paczek reported that the flow meters will be removed on November 19, 2020. The flow meters were installed on October 21, 2019 to monitor and investigate the sanitary sewer inflow in the Rummel area of the township. The engineer firm is currently working to finalize an estimated construction cost for a salt building.

Old Business: The board received all financials for all township accounts for the month of October. Check numbers in the General Fund ran in sequence #32155 through #32215. With one voided check #32198. Check numbers in the Sewer Account ran in sequence #1408 through #1418.

It was moved by Wright and seconded by Zeglin to make a donation to the Somerset County Humane Society in the amount of \$300.00. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

New Business: It was moved by Zeglin and seconded by Wright to adopt ordinance 2020-5 electing to amend the non-uniform pension plan administered by the Pennsylvania Municipal Retirement System pursuant to article IV of the Pennsylvania Municipal Retirement Law. Zeglin-yes; Shaffer-yes; Wright-yes.

Purchase Orders: It was moved by Wright and seconded by Shaffer to approve purchase order #53 (sewer department). Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Open Forum: B. Weaver held discussion with the board regarding the area or room to be used for installing a pit to test the repaired grinder pump. The board and Weaver will go over to the sewer department area to look at the space and then decide on the best location for the pit to be installed. Senior stated that two computers for the sewer department will need to be ordered. The licenses for the new Arc GIS Pro program will be researched and ordered.

Correspondence: The correspondence was reviewed by Wright.

Adjournment: It was moved by Wright and seconded by Shaffer to adjourn. Meeting was adjourned at 7:25 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, December 1, 2020 at 3:30 pm. All township meetings are subject to cancellation and change.

Minutes: November 17, 6:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

Joanne C. Wright, Secretary/Treasurer

Minutes: December 1, 6:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Zeglin, at 3:30 pm who led in the "Pledge of Allegiance". Other board members present were Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary. There were no visitors.

Minutes: It was moved by Shaffer and seconded by Wright to accept the minutes of the November 17, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. It was moved by Zeglin and seconded by Wright to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Old Business: It was moved by Wright and seconded by Zeglin to adopt the 2021 fiscal budget. All taxes will remain the same for 2021. The real estate rate will remain at 10.5 mills. The budget is a working guide for the year. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It is noted that the township will be working with the EADS Group regarding the new ARC View Pro program (GIS) system for the sewer department.

New Business: It was moved by Shaffer and seconded by Wright to appoint Kathy Berkebile as representative to the Windber Area Authority. Letter of interest is attached to the minutes. The term of office is for five years. Zeglin-yes; Shaffer-yes; Wright-yes. The township will notify the Windber Area Authority and thank Brian Ott for his years of service to the township.

Purchase Orders: It was moved by Zeglin and seconded by Wright to approve purchase order #54 (sewer department) and #1039 (EMC Department). Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Open Forum: No one present.

Correspondence: The correspondence was reviewed by Wright.

Adjournment: It was moved by Shaffer and seconded by Wright to adjourn. Meeting was adjourned at 4:00 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, December 15, 2020 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary/Treasurer

Minutes: December 15, 6:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Zeglin, at 6:30 pm who led in the "Pledge of Allegiance". Other board members present were Shaffer, Vice-Chairman and Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary; Attorney Dennis Stofko and Brian Weaver, Sewer Operator.

Minutes: It was moved by Shaffer and seconded by Wright to accept the minutes of the December 1, 2020 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Bills: The bill list was read aloud by Senior and reviewed by the board. It was moved by Wright and seconded by Zeglin to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

Engineer Report: No report.

Old Business: It is noted that the board received all financials for all township accounts for the month of November. Check numbers in the General Fund ran in sequence #32216 through #32271, with two voided checks (#32229 and #32231). Check numbers for the sewer account ran in sequence #1419 through #1429.

New Business: It was moved by Zeglin and seconded by Shaffer to accept the maintenance agreement with Cummins Sales and Service (Altoona Branch) for a period of five years for the generator located at the pump station at Camp Drive. Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Wright and seconded by Shaffer to re-appoint Patrick Greer to the Paint Township Planning Commission. The term of appointment is five years. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes. Greer will be notified of his reappointment. All appointments will be reaffirmed at the reorganization meeting held on January 4, 2021.

It was moved by Shaffer and seconded by Wright to accept the quote from Gary's Custom Panting, Inc. in the amount of \$2,623.00 (see attached). Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Purchase Orders: It was moved by Wright and seconded by Zeglin to approve purchase order #55; 56; & 57 (sewer department) and #1030 (township office). Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

Open Forum: Weaver held discussion with the board regarding the current sanitary sewer maintenance rates being charged. The board and Weaver will meet in the new year to discuss the rates. Also discussion was held on a rate to be charged for services payable by the public for work that is completed by Weaver.

Correspondence: The correspondence was reviewed by Wright.

Adjournment: It was moved by Shaffer and seconded by Wright to adjourn. Meeting was adjourned at 6:50 pm. Roll call: Zeglin - yes; Shaffer - yes; Wright - yes.

Minutes: December 15, 6:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

Next Township meeting is scheduled for, Monday, January 4, 2021 at 3:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary/Treasurer