

Minutes January 5, 2026 3:30 pm
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Vice-Chairman Meyers and Senior Secretary-Treasurer. Also present Stan Paczek Township Engineer. No visitors signed in.

It was moved by Senior and seconded by Meyers to appoint Paczek as temporary chairman. Paczek called for nominations for the following positions Chairman, Vice-Chairman and Secretary-Treasurer. It was moved by Senior and seconded by Meyers to retain all positions and to retain Supervisors Richard Shaffer and Frank Meyers as full-time working Road Masters and to retain Supervisor, Wendy Senior as full time working Secretary-Treasurer. The board is organized as follows: Chairman Richard Shaffer, Vice-Chairman, Frank Meyers and Wendy Senior, Secretary-Treasurer. Roll Call: Shaffer-yes; Meyers-yes; Senior-yes. Shaffer resumed the chair.

All full-time employees will remain the same. All permanent seasonal positions will remain the same. Matthew Bubenko will remain as Emergency Management Coordinator. The animal control officer is Frank Meyers. The cleaning staff is Jennifer Toma. The building codes officer is Mark Walker. Brian Weaver is the sewer operator. Water Systems Solutions, Inc. will continue to operate the pump station located at Camp Drive. The EADS Group is the engineering firm. The township CPA Firm is BarnesSaly & Company. The Treasurers' bond is set at \$150,000.00 by Penn National Insurance Co. The depositories are First Commonwealth Bank; 1st Summit Bank and Slovenian Savings & Loan. Gary Madey will remain on the vacancy board. Attorney John Messina remains as legal counsel. All township meetings will be held at 1741 Basin Drive and are scheduled for the first Tuesday of each month at 3: 30 pm, and the third Tuesday at 6:00 pm. Meetings are subject to change and will be advertised along with any special meeting.

The board approved the meeting agenda.

It was moved by Shaffer and seconded by Meyers to retain Senior as the Keystone Collection Group representative. Roll Call: Shaffer-yes; Meyers-yes; Senior-yes.

It was moved by Senior and seconded by Shaffer for Meyers to be the delegate to the annual state convention. Roll Call: Shaffer-yes; Meyers-yes; Senior-yes.

It was moved by Shaffer and seconded by Meyers for Senior to be the Chief Administrator of the non-uniform and the Act 600 pension plans. Roll Call: Shaffer-yes; Meyer-yes; Senior-yes.

It was moved by Meyers and seconded by Shaffer for Senior to be the Right-to-Know Officer. Roll Call: Shaffer-yes; Meyers-yes; Senior-yes.

Minutes: It was moved by Meyers and seconded by Shaffer to accept the December 2, 2025 minutes. Roll Call: Shaffer-yes; Meyers-yes; Senior-yes.

Bills: The board reviewed the bill list. It was moved by Shaffer and seconded by Meyers to pay the bills as presented. Roll Call: Shaffer-yes; Meyers-yes; Senior-yes.

Open Forum: No comments.

Engineer Report: Paczek stated that Paint Township will be required to pass a resolution approving the Act 537 plan of Windber Borough. This is required due to Paint Township sanitary sewer lines connecting into the Windber Borough system. Paczek presented the board with the Windber Borough Act 537 plan. The board will review the plan. Action will be taken at a later township meeting.

Old Business: The Township reaffirmed the snow removal policy.

New Business: It was moved by Meyers and seconded by Shaffer to reappoint Kathy Berkebile as the representative to the Windber Authority. The appointment is a five year term. Roll Call: Shaffer-yes; Meyers-yes; Senior-yes.

It was moved by Meyers and seconded by Shaffer to reappoint Patrick Greer to the Planning Commission. The appointment is a five year term. Roll Call: Shaffer-yes; Meyers-yes; Senior-yes.

It was moved by Senior and seconded by Meyers to reappoint Karen Wozniak as the deputy Tax Collector for Paint Township. Roll Call: Shaffer-yes; Meyers-yes; Senior-yes.

It was moved by Senior and seconded by Shaffer to adopt Resolution 2026-1 eliminating participant contribution to the Act 600 uniform pension plan. Roll Call: Shaffer-yes; Meyers-yes; Senior-yes.

Correspondence: The correspondence was reviewed by Senior.

Adjournment: It was moved by Meyers and seconded by Shaffer to adjourn. Meeting was adjourned at 3:54 pm. Roll call: Shaffer-yes; Meyers-yes; Senior-yes.

Wendy Senior, Secretary-Treasurer

